BROWN COUNTY COMMUNITY UNIT SCHOOL DISTRICT #1
BOARD OF EDUCATION
April 8, 2024

Brown County Middle School Library
504 E Main Street
Mt. Sterling, IL 62353

5:30 – Special Board Meeting

Exhibit A

AGENDA

I. Opening Prayer
II. Pledge of Allegiance
III. Call to Order
IV. Roll Call

V. Public Comment

VI. Visitors
- Brown County Middle School Student of the Month – Emma Roberts
- Brown County High School Student of the Month – Hollie Luthy
- CEO Students

VII. Consent Agenda
- Approval of Minutes of Previous Meeting(s)
- Approval of Financial Report
- Approval of Monthly Bills
- Approval of Payroll
- Approval of Money Transfer, if applicable
- Approval of Student Activity Account

VIII. Reports

IX. Discussion Items
- Revenue & Expenditure Update
- Roof Update
- Building Project Update
- Hornet Night
- Next Board Meeting, May 20, 2024, at 5:30 p.m.

X. Action Items

A. Consideration and Action on the May 21 Senior Trip to St. Louis

B. Consideration and Action on the First Reading of Press Issue 114

- 2:40 Board Member Qualifications
- 2:260 Uniform Grievance Procedures
- 2:265 Title IX Grievance Procedures
- 4:190 Targeted School Violence Prevention
- 5:10 Equal Employment Opportunity and Minority Recruitment
- 5:20 Workplace Harassment Prohibited
- 5:300 Schedules and Employment Year
- 7:10 Equal Educational Opportunities
- 7:10-E Exhibit – Equal Educational Opportunities Within School Community
- 7:20 Harassment of Students Prohibited
- 7:180 Prevention of and Response to Bullying, Intimidation, and Harassment
- 2:270 Discrimination and Harassment on the Basis of Race, Color and National Origin Prohibited
- 5:100 Staff Development Program
- 2:50 Board Member Term of Office
- 2:60 Board Member Removal from Office
- 2:140 Communications to and From the Board
- 2:140-E Exhibit – Guidance for Board Member Communications Including Email Use
- 4:110 Transportation
- 5:35 Compliance with Fair Labor Standards Act
- 5:40 Communicable and Chronic Infectious Disease
- 6:40 Curriculum Development

C. Consideration and Action on the Western Area Purchasing Cooperative Membership Renewal

D. Consideration and Action on Opening the Mark Ebbing Memorial Activity Account

E. Consideration and Action on Lease-Purchase Agreement with American Capital in the amount of $178,911 for Camera Upgrades

XI. Closed Session

Closed Session on the following subjects: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. 2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 3. The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance, or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. 4. Evidence or testimony presented in open hearing, or in closed hearing where specifically authorized by law, to a quasi-adjudicative body, as defined in this Act, provided that the body prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 5. Evidence or testimony presented to the Board regarding denial of admission to school events or property pursuant to 105 ILCS 5/24-24, provided that the Board prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 6. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 7. The setting of a price for sale or lease of property owned by the public body. 8. The sale or purchase of securities, investments, or investment contracts. 9. Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 10. Student disciplinary cases. 11. The placement of individual students in special education programs and other matters relating to individual students. 12. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 13. The establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice, or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self-insurance pool of which the public body is a

member. 14. Self-evaluation, practices and procedures, or professional ethics when meeting with a representative of a statewide association of which the public body is a member. 15. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 16. Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America.

XII. Closed Session Matters: Approve any matter discussed in closed session as necessary and limited to that matter authorized for discussion in executive session by motion of the Board.

XIII. Return to Open Session

XIV. Action Items

- **F.** Consideration and Action on the Resolution Authorizing the Honorable Dismissal of Professional Educator License Personnel
- **G.** Consideration and Action on the Memorandum of Understanding #4 between Brown County Education Association, IEA/NEA and Brown County Community Unit School District No. 1 – Key Club Stipend
- **H.** Consideration and Action on the Alternative Disciplinary Agreement for Student 24A
- **I.** Consideration and Action on the Resignation of Keaton Wort – High School Assistant Baseball Coach – effective March 20, 2024
- **J.** Consideration and Action on the Employment of Jeremy Garrett – High School Assistant Baseball Coach – effective March 27, 2024
- **K.** Consideration and Action on the Retirement of Tish Rowlands – Middle School Special Education Teacher – effective end of 2024-2025 School Year

XV. Adjournment

Special Meeting

CALL OF SPECIAL MEETING
BROWN COUNTY COMMUNITY UNIT SCHOOL DISTRICT #1

The undersigned, as President of the Board of Education does hereby call a Special Meeting for Monday, April 8, 2024, at the hour of 5:30 o'clock p.m., in Brown County Middle School of Brown County Community Unit School District #1, 504 E. Main Street, Mt. Sterling, Illinois, at which time and place the Board of Education will meet in **SPECIAL SESSION** for the purpose of:

1. Meeting in Open Session to Approve Consent Agenda items, receive reports of staff, and consider and take action on: May 21 Senior Trip, First Reading of Press Issue 114, Renewal of the Western Area Purchasing Cooperative Agreement; Opening the Mark Ebbing Memorial Activity Account; and Lease-Purchase Agreement with American Capital in the amount of $178,911 for Camera Upgrades.

2. Meeting in Closed Session to consider the following subjects: 1. dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. 2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 3. The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance, or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. 4. Evidence or testimony presented in open hearing, or in closed hearing where specifically authorized by law, to a quasi-adjudicative body, as defined in this Act, provided that the body prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 5. Evidence or testimony presented to the Board regarding denial of admission to school events or property pursuant to 105 ILCS 5/24-24, provided that the Board prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 6. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 7. The setting of a price for sale or lease of property owned by the public body. 8. The sale or purchase of securities, investments, or investment contracts. 9. Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 10. Student disciplinary cases. 11. The placement of individual students in special education programs and other matters relating to individual students. 12. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 13. The establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or

the review or discussion of claims, loss or risk management information, records, data, advice, or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self-insurance pool of which the public body is a member. 14. Self-evaluation, practices and procedures, or professional ethics when meeting with a representative of a statewide association of which the public body is a member. 15. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 16. Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America.

3. Meeting in Open Session to consider and take action on any matter considered in Closed Session pursuant to paragraph 3 above.

4. Consider and take action on all other matters necessary and appropriate to the operation of the School District, which may properly be considered and/or acted upon at such Special Meeting in Open or Closed Session.

DATED this 4th day of April 2024.

Dawn Hughes
President
Brown County Community Unit School District #1

SPECIAL MEETING

PUBLIC NOTICE
BROWN COUNTY COMMUNITY UNIT SCHOOL DISTRICT #1
NOTICE OF SPECIAL MEETING
OF THE BOARD OF EDUCATION TO BE HELD ON
Monday, April 8, 2024, 5:30 P.M.

PUBLIC NOTICE IS HEREBY GIVEN that a Special Meeting of the Board of Education of Brown County Community Unit School District #1, Brown County, Illinois, has been called by the President of the Board of Education for Monday, April 8, 2024 at the hour of 5:30 p.m., in Brown County Middle School of Brown County Community Unit School District #1, 504 E. Main Street, Mt. Sterling, Illinois, at which time and place the Board of Education will meet in **SPECIAL SESSION** for the purpose of:

1. Meeting in Open Session to Approve Consent Agenda items, receive reports of staff, and consider and take action on: May 21 Senior Trip, First Reading of Press Issue 114, Renewal of the Western Area Purchasing Cooperative Agreement; Opening the Mark Ebbing Memorial Activity Account; and Lease-Purchase Agreement with American Capital in the amount of $178,911 for Camera Upgrades.

2. Meeting in Closed Session to consider the following subjects: 1. dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. 2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 3. The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance, or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. 4. Evidence or testimony presented in open hearing, or in closed hearing where specifically authorized by law, to a quasi-adjudicative body, as defined in this Act, provided that the body prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 5. Evidence or testimony presented to the Board regarding denial of admission to school events or property pursuant to 105 ILCS 5/24-24, provided that the Board prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 6. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 7. The setting of a price for sale or lease of property owned by the public body. 8. The sale or purchase of securities, investments, or investment contracts. 9. Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 10. Student disciplinary cases. 11. The placement of individual students in special education programs and other matters relating to individual students. 12. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 13. The establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice, or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self-insurance pool of which the public body is a member. 14. Self-evaluation, practices and procedures, or professional ethics when meeting with a representative of a statewide association of which the public body is a member. 15. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 16. Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America.

3. Meeting in Open Session to consider and take action on any matter considered in Closed Session pursuant to paragraph 3 above.

4. Considering and taking action on all other matters necessary and appropriate to the operation of the School District which may properly be considered and/or acted upon at such Special Meeting in Open or Closed Session.

5. Agenda is attached as Exhibit A.

By order of the Board of Education of Brown County Community Unit School District# l.

DATED this 4th day of April 2024.

BOARD OF EDUCATION
BROWN COUNTY COMMUNITY UNIT SCHOOL DISTRICT #l

By: Todd Koch
Secretary, Board of Education